



Jackson Township Hamilton County  
506 West Main Street  
Arcadia, Indiana 46030  
May 6, 2019  
10:00 a.m.

**Call to Order:** Jeff Roberts, President

**Pledge and Prayer**

**Present:** Jeff Roberts, President  
Jerry Cook, Secretary  
Glen Schwartz, Secretary

**Absent:**

**Others Present:** Robyn Cook, Trustee  
Nicole Duncan, Deputy Trustee  
Jeff Muszar, Fire Chief  
James Carter, Battalion Chief

**Quorum Declared:** Mr. Roberts

**APPROVAL OF AGENDA:** Mr. Schwartz so moved with Mr. Cook seconding. The motion carried unanimously.

AYE: Mr. Roberts, Mr. Schwartz, Mr. Cook

**APPROVAL OF PRIOR MINUTES:** The minutes from February 5, 2019 were unanimously with Mr. Cook so moving and Mr. Schwartz seconding.

AYE: Mr. Roberts, Mr. Schwartz, Mr. Cook

**PUBLIC COMMENT**

None

**NEW BUSINESS**

**Plan Commission Updates.** Mr. Roberts asked the Trustee if they could receive monthly updates regarding Plan Commission business. The Trustee agreed to forward the reports sent by Plan Commission Director C.J. Taylor and will also make hard copies for those requesting them.

**Board Appointment to the Fire Merit Board.** Mr. Cook introduced Dave Hildebrand as the Board's appointment to the Merit Board. Mr. Roberts moved to make the appointment official with Mr. Cook seconding. The motion carried unanimously.

AYE: Mr. Roberts, Mr. Cook, Mr. Schwartz

**Resolution 05-2019-01.** The Trustee informed the Board that the 2018 Local Income Tax Supplemental Distribution was receipted into the wrong fund last year and that she had received State Board of Accounts directive to correct the error. Resolution 05-2019-01 does this allowing the Trustee to transfer the funds to the correct accounts. Mr. Cook so moved to pass Resolution 05-2019-01. Mr. Schwartz seconded, and the motion carried unanimously.

AYE: Mr. Roberts, Mr. Cook, Mr. Schwartz

**Township Assistance Standards and Guidelines for Hamilton County Trustees.** The Board adopted the 2019 guidelines with Mr. Cook so moving and Mr. Schwartz seconding.

AYE: Mr. Roberts, Mr. Cook, Mr. Schwartz

### **OLD BUSINESS**

None

### **FIRE CHIEF'S REPORT**

Attached

Chief Muszar reported that the \$50,000 which was set aside for the Battalion Chief's vehicle last year was not encumbered. The Board was still in agreement to move forward with the purchase, however, the Trustee informed them that they would need to hold a public hearing for an additional appropriation. She will advertise accordingly and advise of the date it will be held.

The Board approved expenditures of approximately \$10,000 to replace the skid unit and tires on the grass rig. Mr. Cook so moved. Mr. Schwartz seconded, and the motion carried unanimously.

AYE: Mr. Roberts, Mr. Schwartz, Mr. Cook.

These funds are already available in the 2019 approved budget.

The Board also gave Chief Muszar approval to bid up to \$12,000 for a Chevrolet Tahoe that Cicero Fire Department is selling. This would be paid from the EMS Fund. The Trustee advised that this requires an additional appropriation which could be approved at the same public hearing for the Battalion Chief's vehicle. Mr. Schwartz so moved with Mr. Cook seconding.

AYE: Mr. Roberts, Mr. Cook, Mr. Schwartz

Battalion Chief James Carter presented the Board with a proposal for air packs which included a plan to replace 5 (five) a year for 3 years. After some discussion the Board unanimously approved this purchase for \$49,526 from the Cumulative Fund. The Trustee will add this additional appropriation to the public hearing advertisement as well.

Mr. Schwartz so moved with Mr. Cook seconding.

AYE: Mr. Roberts, Mr. Cook, Mr. Schwartz

The Board approved the expenditure of \$4500 for gravel and grading for the fire station parking lot. Mr. Cook so moved with Mr. Schwartz seconding.

AYE: Mr. Roberts, Mr. Cook, Mr. Schwartz

These funds are already available in the 2019 approved budget.

### **TRUSTEE REPORT**

The Trustee informed the Board that the debt for the Chief's vehicle had never been reported to the Indiana Department of Local Government Finance through Gateway. She advised that she brought the report current as DLGF will not approve budgets for units that have not submitted the report.

The Trustee reported that the annual worker's compensation audit discovered that the estimated wages for 2019 were reduced last year despite adding 2 employees. This will result in a significant increase. The final amount has not been determined by IPEP at this time.

### **NEXT MEETING SCHEDULED FOR**

The Trustee will submit some dates for approval for the additional appropriation hearing.


**MOTION TO ADJOURN**

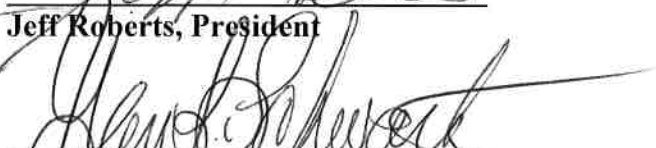
Mr. Cook so moved with Mr. Schwartz seconding. The meeting adjourned at 11:23 a.m.


Mr. Schwartz so moved with Mr. Cook seconding.

AYE: Mr. Roberts, Mr. Cook, Mr. Schwartz

**Signatures of Jackson Township-Hamilton County**

  
\_\_\_\_\_  
Jeff Roberts, President

  
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Glen Schwartz, Financial Officer

  
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Jerry Cook, Secretary

  
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Robyn Cook, Trustee