



Jackson Township Hamilton County  
506 W. Main Street  
February 5, 2019  
11:30 a.m.

**Call to Order:** Jeff Roberts, President

**Pledge and Prayer**

**Present:** Jeff Roberts, President  
Jerry Cook, Secretary  
Glen Schwartz, Secretary

**Absent:**

**Others Present:** Robyn Cook, Trustee

**Quorum Declared:** Mr. Roberts

**APPROVAL OF AGENDA:** Mr. Schwartz so moved with Mr. Cook seconding. The motion carried unanimously.

AYE: Mr. Roberts, Mrs. Schwartz, Mr. Cook

**PUBLIC HEARING:** Mr. Roberts confirmed that the public hearing was duly advertised pursuant to Indiana Code and opened the public hearing. As there was no one present from the public, there were no public comments or questions. There was some clarification given to Mr. Schwartz as he thought the Trustee was hiring a clerk for the office in addition to Deputy Trustee Duncan. The Trustee advised that the \$4000 appropriated for the Clerk's position was for a fill in should the need arise when Mrs. Duncan goes on vacation etc.

Mr. Roberts closed the public hearing and the board unanimously approved Resolution Numbers R-02-2019-1 for the Additional Appropriation and R-02-2019-02 which amends the Deputy Trustee salary. Mr. Cook so moved and Mr. Schwartz seconded.

AYE: Mr. Roberts, Mrs. Schwartz, Mr. Cook

**APPROVAL OF PRIOR MINUTES:** Mr. Schwartz said the minutes were too vague. The Trustee responded that she keeps minutes as the Indiana State Board of Accounts recommends and that the Township Board Meeting Minutes that she has been completing are very similar to those of the previous Trustee. The Board would like general discussion items added.

**PUBLIC COMMENT**

None

**NEW BUSINESS**

**ADP Payroll Services.** Mr. Schwartz said that he did not want the Trustee to stop using ADP for payroll services in order to handle it in house. Mr. Roberts agreed. The Trustee advised that she was capable of doing payroll and wanted to outsource as little as possible. Mr. Schwartz and Mr. Roberts were adamant that, due to past payroll errors which cost the Township a large amount of money, ADP remain as the payroll administrators. The Trustee acquiesced and ADP will remain as payroll admin.

**Township Attorney.** Mr. Roberts asked the Trustee who she planned to use as Township Attorney. Mrs. Cook advised that she will be using Manny Herceg from Taft in Indianapolis. Mr. Roberts stated that he did not want to use Mr. Herceg as he was Atlanta's attorney and he felt there was a conflict. The Trustee disagreed and added that she believes that choosing an attorney is not the Board's decision. The matter was tabled in order to seek more information.

**Consolidation Discussion.** Mr. Schwartz stated that he was against looking into another fire territory. Mr. Roberts stated that he was in agreement. The Trustee reminded Mr. Roberts that he had a conversation with her a couple of weeks prior and said that he was in agreement to look into all options, including a territory, if it included the communities of Jackson, White River, Arcadia, Atlanta, and Cicero. The Trustee was in agreement and said that she is going to look at ALL of the options including territory, consolidations, in addition to contractual and mutual aide agreements; and that the decision will be based on what is best for the community, emotions put aside.

Mr. Cook advised that he would like to first talk to the County about the possibility of a fire district. He said he would call Commissioner Mark Heirbrandt and the Trustee said she would as well.

**Board Member Compensation.** The Board members informed the Trustee that they were in agreement that they will all take their compensation checks quarterly.

**Detailed Expenditure Report.** Mr. Schwartz informed the Trustee that he wanted a detailed expenditure report by the 11<sup>th</sup> of each month.

**OLD BUSINESS**

**Contract with Atlanta.** The Trustee reported that she had a conversation with an Atlanta council member and that Atlanta is not opposed to contracting with the Township. She stated that they had some questions about run numbers and costs that would be coming in Chief Muszar's report.

**LEGAL FINANCIAL REPORT**

Mr. Roberts asked Mrs. Cook if she had chosen a financial advisor. Mrs. Cook informed the board that Jim Higgins, London Witte, will fill that role and he will be starting a review of the Township finances in the near future.

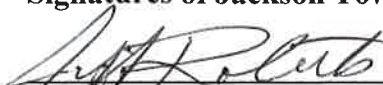
**NEXT MEETING SCHEDULED FOR**

To be determined.

**MOTION TO ADJOURN**

Mr. Schwartz so moved with Mr. Cook seconding.  
AYE: Mr. Roberts, Mrs. Schwartz, Mr. Cook

**Signatures of Jackson Township-Hamilton County**

  
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Jeff Roberts, President

  
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Glen Schwartz, Financial Officer

  
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Jerry Cook, Secretary

  
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Robyn Cook, Trustee