



**Jackson Township Hamilton County**  
**506 W. Main Street**  
**P.O. Box 456**  
**Arcadia, IN 46030**

**Robyn Cook | Township Trustee**

**Township Board | Jeff Roberts | Glen Schwartz | Randy Hill**

**Date:** December 21, 2020

**Time:** 11:00 a.m.

**Call to Order:** Trustee Cook

**Pledge and Prayer** Trustee Cook

**Present:** Glen Schwartz  
Randy Hill

**Absent:** Jeff Roberts

**Others Present:** Jeff Muszar, Fire Chief  
Nicole Duncan, Deputy Trustee  
Fred McComiskey FF/EMT DVP Hamilton Co. Local 4416

**Quorum Declared:** Trustee Cook

**APPROVAL OF PRIOR MINUTES:** October 12, 2020, November 6, 2020

Mr. Hill moved to approve both meeting minutes, Mr. Schwartz seconded, and the motion carried unanimously.

AYE: Mr. Schwartz, Mr. Hill

### **NEW BUSINESS**

#### **Resolution R-12-2020-01- 2021 Salary Resolution**

Mr. Schwartz asked if there was an increase in the Trustee salary to which the answer was no. He stated that he felt the salary should be increased due to the hours, work, and responsibility. Mr. Hill readily agreed. Mr. Schwartz asked the Trustee for an average of all of the trustees in Hamilton County. As the Trustee was not expecting this, she logged on the DLGF Report Builder and calculated the salaries that were reported for 2019. The average was \$55,708.00.

Mr. Schwartz moved to increase the Trustee salary to \$55,000. Mr. Hill seconded, and the motion carried unanimously.

AYE: Mr. Schwartz, Mr. Hill

The Trustee expressed gratitude for this unexpected increase. Resolution R-12-2020-01 was unanimously passed with Mr. Schwartz so moving and Mr. Hill seconding.

AYE: Mr. Schwartz, Mr. Hill

**R-12-2020-02 A RESOLUTION AUTHORIZING A CONTRIBUTION TO LOCAL NOT FOR PROFIT ORGANIZATION IN EXCHANGE FOR SERVICES** was unanimously approved with Mr. Hill so moving and Mr. Schwartz seconding.

AYE: Mr. Schwartz, Mr. Hill

**Contract for EMS/Fire Service Town of Arcadia 2021**

Unanimously approved with Mr. Hill so moving and Mr. Schwartz seconding.

AYE: Mr. Schwartz, Mr. Hill

**Contract for EMS/Fire Service Town of Atlanta 2021**

Unanimously approved with Mr. Hill so moving and Mr. Schwartz seconding.

AYE: Mr. Schwartz, Mr. Hill

**Contract for EMS Service White River Township**

The Trustee reported that she received a FedExed letter from Ray Adler, WR Twp. attorney, late Friday, December 18<sup>th</sup>. The letter was dated December 9, 2020 and stated that Whiteriver wishes to terminate their contract in 60 days as the time has come for them to have their own EMS and Fire services.

Trustee Cook and Chief Muszar explained that this came as a surprise because Chief Muszar has made several attempts to reach WR Fire Consultant Bob Smith. The most recent response from Mr. Smith was November 24<sup>th</sup>. At that time Mr. Smith informed Chief Muszar that they were still interviewing for a fire chief and he would contact Chief Muszar the following week.

Trustee Cook will contact Trustee Rulon for clarification of the end date and to reiterate that Chief Muszar would like to meet their new fire chief and is looking forward to working together.

**FEASIBILITY STUDY**

The Board unanimously approved the feasibility study proposed by Cripe. This is necessary to move forward with planning for a new fire station and administration offices. This will be paid from the Rainy Day Fund and is reimbursable once funding is secured.

Mr. Hill so moved, and Mr. Schwartz seconded.

AYE: Mr. Schwartz, Mr. Hill

## **OLD BUSINESS**

### **FIRE CHIEF'S REPORT** Chief Muszar

#### **LEXIPOLE**

The Board unanimously approved the agreement with Lexipol to update, complete, and keep current Fire Department policies and procedures.

#### **Christmas Funds Raised**

Chief Muszar reported that the Fire Department has raised approximately \$2200 to date to assist two local families for Christmas. Donations will be collected until Wednesday, December 23<sup>rd</sup>.

#### **I.D. Maker**

The department I.D. maker no longer works and is obsolete. Chief Muszar reported that, to save money, we will share the cost of one with Cicero F.D.

#### **Encumbrances**

2020 Encumbrances will include fire gear, helmets, gloves, boots, and fire hose.

#### **Hiring Process**

Chief Muszar is finalizing the hiring packets and will be ready to start the process for lateral hires in January. We plan to hire two FF/Medics.

#### **Training**

Jackson Fire continues to be on the forefront. We will be hosting a Top Water Rescue and Swift Water Awareness trainings as well as sponsoring a tactical EMS class hosted by Noblesville FD.

## **TRUSTEE REPORT**

## **PUBLIC COMMENT**

## **NEXT MEETING SCHEDULED FOR**

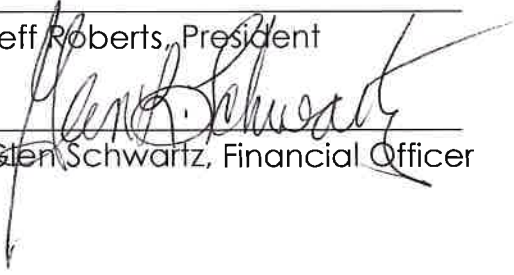
TBD



**MOTION TO ADJOURN**

Mr. Schwartz moved to adjourn the meeting at 12:33. Mr. Hill seconded, and the motion carried unanimously.

AYE: Mr. Schwartz, Mr. Hill

Signatures of Jackson Township-Hamilton County

\_\_\_\_\_  
Jeff Roberts, President  
  
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Randy Schwartz, Financial Officer

  
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Randy Hill, Secretary  
  
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Robyn Cook, Trustee