



Jackson Township Hamilton County  
506 W. Main Street  
P.O. Box 456  
Arcadia, IN 46030

Robyn Cook | Township Trustee

Township Board | Jeff Roberts | Jerry Cook | Randy Hill

## Meeting Minutes

**Date:** September 9, 2025

**Time:** 10:00 a.m.

### 1. Call to Order

The meeting was called to order by **Mr. Jeff Roberts**.

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### 2. Roll Call

- **Present:** Jeff Roberts, Jerry Cook
- **Absent:** Randy Hill
- **Others Present:**
  - James Carter, Fire Chief
  - Nicole Duncan, Director of Township Services
  - Robyn Cook, Trustee

A quorum was declared by Mr. Roberts.

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### 3. Purpose of Meeting

The purpose of the meeting was to conduct the **public hearing for the 2026 budget**.

Trustee Cook reported that, following discussions with Financial Advisor Jim Higgins, it may be necessary to re-advertise and hold another hearing. Mr. Higgins is currently reviewing township financials to determine the feasibility of hiring three additional full-time fire department staff to meet new ISO minimum staffing requirements.

- If funding allows, a new public hearing will be scheduled.
  - If not, the budget will be adopted as advertised on **September 23, 2025**.
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#### 4. Public Hearing on 2026 Budget

- **Motion:** Mr. Roberts moved to open the public hearing. Mr. Cook seconded. *Motion carried unanimously.*
  - Trustee Cook read the proposed 2026 budget into the public record.
  - No members of the public were present to provide comment.
  - **Motion:** Mr. Roberts moved to close the public hearing. Mr. Cook seconded. *Motion carried unanimously.*
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#### 5. Board Discussion

Board members and Chief Carter discussed the ISO requirements. No formal action was taken.

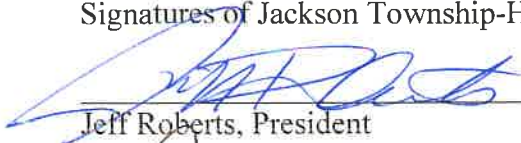
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#### 6. Adjournment

- **Motion:** Mr. Cook moved to adjourn the meeting. Mr. Roberts seconded. *Motion carried unanimously.*

The meeting was adjourned.

Signatures of Jackson Township-Hamilton County

  
\_\_\_\_\_  
Jeff Roberts, President

  
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Jerry Cook

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Randy Hill, Secretary

  
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Robyn Cook, Trustee